

Pentlands Neighbourhood Partnership Health, Community & Employment Group

**Monday 27 April 2009
South West Neighbourhood Office**

In Attendance

Norman Tinlin	Fairmilehead Community Council
Siobhan Watts	Colinton Amenity Association
Sharon Gray	Colinton Amenity Association
Elaine Hamilton	Health & Social Care
Michele Mulvaney	SfC, Community Planning Manager
Scott Neill	SfC, Partnership Development Officer

Apologies

Winnie Watson	Ratho and District Community Council
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<p>1. Welcome</p> <p>2. Apologies</p> <p>Michele Mulvaney welcomed everyone to the meeting and asked participants to introduce themselves.</p> <p>Apologies were received as above.</p>	
<p>3. Role and remit of the Group</p> <p>MM led the group in a discussion of the role and remit of the Health, Community & Employment Group.</p> <p>MM circulated a draft Terms of Reference (ToR) for discussion. The group agreed that the ToR were broadly agreeable and provided sufficient flexibility to adjust the remit of the group if required in the future.</p> <p>The group were interested to know what their relationship was in relation to specific mainstream services and the partnership. Specifically what the decision making process would be in terms of this group making recommendations in the future. MM commented that the group will be responsible for delivering the action plans for these key areas of the LCP.</p> <p>There is also a session planned with the Pentlands Neighbourhood Partnership (PNP) to develop lines of reporting which will also include delegated work from the NP to the subgroups for action.</p> <p>Under the ToR section Objectives it was agreed to remove the word 'regularly' from the second last bullet point to now read.</p> <ul style="list-style-type: none"> • To report to the Pentlands NP and other stakeholders. <p>Membership - The group felt representation needs to be looked at as the three heading have big an impact on society in general. It was felt that the three headings are large enough to have their own subgroups. MM did point out that this may be an option in the future to have this group as</p>	

<p>the working group and develop further subgroups looking at specific matters and feeding back.</p> <p>The group agreed to add an additional bullet point to this section to read:</p> <ul style="list-style-type: none"> • Invite additional members, as required (experts called to provide advice) on a short life membership basis. <p>Linkages – The group felt that there had to be a link with all subgroups within the remit, specifically forging closer ties with schools (Head Teacher at Firrhill High School was a possibility) and this highlighted the need to expand membership to a Children & Families officer to join.</p> <p>Meeting Administration - It was agreed at this time not to nominate a Chair.</p> <p>The group agreed to meet a minimum of four times per year or as often as necessary.</p> <p>Evaluation – MM outlined this area as being in two parts.</p> <ol style="list-style-type: none"> 1. The first element is the action plan which is developed to meet the overarching priorities as expressed in the LCP. 2. It was also seen as important to monitor how well the group function round the table and to receive individual feedback for personal development. 	
<p>4. Key outcomes</p> <p>SN outlined the key outcomes for Health, Community and Employment as identified under the Local Community Plan. General discussion amongst the group highlighted areas of concern in the following areas:</p> <p>Community – resources in some areas in respect to use of school facilities will be restricted next term.</p> <p>Employment – Closer ties should be created with further education establishments.</p> <p>MM outlined the need to set-up the action session to cover a wide range of people both PNP and other who may assist the members. The session will look at all the priorities (key areas in the PNP’s objectives) this could encourage other members to join from other agencies.</p> <p>The group should concentrate of 2 or 3 specific outputs which should be manageable for the group. The PNP should sign off the defining Local Community Plan which will give the subgroup a remit to move forward.</p>	
<p>5. AOCB</p> <p>The group want to link in young people to the process where possible but are wary that decision making and the lack of speed of the process may turn possible interested individuals/ groups off. Certainly within one or two community areas there are active young people and those groups are benefiting from this input.</p>	

<p>6. Date of Future Meetings</p>	
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<p>It was agreed that the group would meet after the action session proposed for mid June and will look for a date at the end of June.</p>	
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<p>The next meeting is scheduled for 27th July, at the South West Neighbourhood Office at 7pm.</p>	
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