

**South West Edinburgh Area Board
7pm, Tuesday 15 December 2009
Fairmilehead Parish Church**

In Attendance

Maud Wylie (Chair)	Hailesland Park Neighbourhood Council
Hellen McDonaugh	Longstone Community Council
Norman Tinlin	Fairmilehead Community Council
Ken Shade	Balerno Community Council
Anne Denholm	Wester Hailes Community Council
Lyn Bryan	Wester Hailes Community Council
Judy Wightman	Ratho & District Community Council
Cllr Alastair Paisley	Pentland Hills Ward

Officials

Debbie Herbertson	CEC
John Langton	CEC
Tommy Walker	CEC
Scott Neill (minutes)	CEC

Observer

Eddie Thorpe	Resident, Hailesland Park
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Apologies

Cllr Jason Rust	Colinton/Fairmilehead Ward
Cllr Andrew Burns	Fountainbridge/Craiglockart Ward
Justine Bradd	Edinburgh Tenants Federation
David Simpson	Resident, Murrayburn
Maureen Jarvis	Oxgangs Central Residents Association

1. Welcome, Introduction and Apologies	
The Chair welcomed the group to the last meeting of 2009 and Scott Neill read apologies as above.	
2. Minutes of Previous Meeting(s)/ Matters Arising	
The previous minutes were accepted and passed by Hellen McDonaugh and seconded by Anne Denholm.	
Matters Arising:	
<ul style="list-style-type: none"> • Stair cleaning services are being monitored in the South West area and will be feedback through the Area Board on a regular basis. This topic will be looked at as a future presentation. • Housing issues and ETF lead inspection feedback, Area Board are looking for a presentation possibly at the next Board meeting in late January 2010. • TW handed out the draft estate walkabout diary which has been released to all areas. The basis of the dates for 2010 are as close as possible to dates in 2009, the only changes would be if a proposed date clashed with a public 	<p style="text-align: center;">DH TW</p>

<p>holiday or weekend. Groups wishing to alter their scheduled walkabout can do so by contacting TW.</p>	
<p>3. Neighbourhood Environmental Programme (NEP's) – Overview</p> <p>John Langton. Principle Officer from Service Support Unit at Waverley Court gave a presentation on the NEP's programme covering the following areas:</p> <ul style="list-style-type: none"> • Background to programme, the historic past and the future • Funding & the financial rules and regulations to deliver projects. • Selection of projects to ensure they add value to the HRA asset. <p>The Princes Street tram project, when completed will the project be handed over officially from contractors to the City?</p> <ul style="list-style-type: none"> • This is the normal process and the Area Board can monitor through the SW Transport Forum. <p>Contaminated bin areas in Wester Hailes Park project no. 183 is completed, will the project be broadened out to cover other areas?</p> <ul style="list-style-type: none"> • TW confirmed that this project is completed however refuse are looking for a pilot in the Wester Hailes Park area, TW in discussion with refuse. <ul style="list-style-type: none"> ▪ AP1 - TW to keep Board informed of any developments <p>Pot holes not being addressed correctly and patch jobs being done, which cause problems within a short time?</p> <ul style="list-style-type: none"> • The Right First Time project should be addressing this poor practice of patching repairs. The Roads section doesn't always appreciate the problems that affect the public. However a patch would be acceptable if a proposed areas was due to receive a capital injection from a larger service funding stream. <p>The Board wanted to know the difference between an improvement and a repair?</p> <ul style="list-style-type: none"> • In general a repair is a like for like replacement e.g. wooden fence replaces by same type and style. An improvement would be a higher specification replacement such as a bow top metal fence instead of wood. The improvement will have a longer life span, reduce revenue maintenance costs and add value to the asset. <p>How will the budget restriction affecting the Council be reflected through the Board?</p> <ul style="list-style-type: none"> • The main difference to the Board project budget should be minimum as this is a revenue account. The major areas affected will be elsewhere and affect projects that require large Capital investment. <p>In Wester Hailes some properties owned by private landlords have allowed boundary fencing to fall in to disrepair and it is difficult to trace the landlord what can be done to</p>	<p style="text-align: center;">TW</p> <p style="text-align: center;">DH</p>

<p>address this?</p> <ul style="list-style-type: none"> • In certain respects the Council hands are tied in dealing with this type of problem, however there are a number of avenues to tackle this matter. The Council have a register of private landlords to easily trace individuals. Through Property Conservation the Council can serve a section 23, when a property or associated materials such as a mutual boundary fence is causing a H&S issue to residents. <p style="text-align: center;">▪ AP2 - DH to action</p>	
<p>4. Proposed Project Scoring & Weighting System</p> <p>4a. SN gave the Board a brief background of how this piece of work had developed from the Steering Group recommendations approved on 13/10/09. He then proceeded to take the Board through the papers explaining the following details:</p> <ul style="list-style-type: none"> • Project Development Information – the 8 criteria uses to judge all potential projects. • Evaluation Guide – Highlighting the scoring and weighting process. • Scoring Form – The draft form officers will use and will come back to the AB. • Project Flow Chart – Showing the 3 phases of the project development. <p>The information discussed was used by the short term working group to score two project supplied by TW. The members of the working group found the scoring system logical to follow and felt that the whole project selection process was as transparent as possible. They also felt that there was enough detail to allow all Area Board members to make good informed judgements come the selection evening in early 2010.</p> <ul style="list-style-type: none"> • AP3 – The Area Board approved the working group recommendations to adopt the scoring and weighting evaluation process for the Neighbourhood Environment programme. <p>4b. TW provided the Board with a NEP project report:</p> <p>Project 175 – Firrhill Drive</p> <ul style="list-style-type: none"> ▪ Works almost completed, delay was related to Scottish Power laying cable. <p>Project 168 – Dumbryden Environmental Plan</p> <ul style="list-style-type: none"> ▪ Upgraded plant areas in the Grove work completed ▪ Two footpaths completed <p>Projects 170/ 173 & 174 – Both 170 and 173 are slightly over budget while 174 is under.</p> <ul style="list-style-type: none"> ▪ This can be due to landfall problems which are only discovered on site 	<p>ALL</p>

<p>Project 183 – Confirmed as on the Pentlands side of Area Board.</p> <p>TW to report on project budget to the next meeting in Jan 2010, Agreed By Board</p>	<p>TW</p>
<p>5. Community Feedback – Local Group Reports</p> <p>HMCD – Section of canal between Ingles Green Road and Slateford Road path overgrown, who is land owner. TW to check.</p> <p>ET - Nothing to report</p> <p>AD – Nothing to report</p> <p>NT – Nothing to report</p> <p>JW - Nothing to report</p> <p>LB - Nothing to report</p> <p>KS – Nothing to report</p> <p>MW – Nothing to report</p>	<p>TW</p>
<p>6. AOCB</p> <p>HMCD raised the question of poor attendance at Area Board meetings. General discussion took place and it was decided to ask Sam Reeves to write to all RTO groups inviting them to participate in the Area Board on behalf of their members.</p> <p>The Board also are considering relaxing the 6 weekly meeting cycle to an eight to ten week cycle to see if that attracts more interest from members.</p> <p>Centralising the meeting venue to Wester Hailes it was felt may encourage more participation for South West RTO groups.</p>	<p>SR</p> <p>ALL</p> <p>ALL</p>
<p>7. Date of Next Meeting</p> <p>The next meeting will be held on: 26th January 2010 – Meggetland Sports Complex, 7pm</p>	